

# COMMECS COLLEGE

## Macro Plan (2024-2025)

**Subject: English Normal Teachers: Sana Hammad, Farhana Umair, Mehak Jawed, Yousra Ansari**

**Class: XI**

**Discipline: Commerce, Science & Humanities**

Sr. No.	Start Date	End Date	No. of Units	Topics/Chapters	Contents	Objectives By the end of the unit SWAT:
	<b>July 22-24</b>			<b>ORIENTATION</b>		
01	July 25	July 26	02	<ul style="list-style-type: none"> <li>• Introductory Class</li> <li>• Foundation Course</li> </ul>	<ul style="list-style-type: none"> <li>• Negotiation of classroom rules.</li> <li>• Student Introduction/Ice Breaker.</li> <li>• Parts of Speech with emphasis on:                             <ul style="list-style-type: none"> <li>• Verbs/Tenses</li> <li>• Articles</li> </ul>                             (Resources: Worksheets, PPT, Video, Exercises)                         </li> </ul>	<ul style="list-style-type: none"> <li>• Negotiate classroom rules with students to be followed throughout the academic session.</li> <li>• Introduce themselves to ease collaboration with their peers and teacher</li> <li>• Understand and apply correct verb forms and tenses.</li> </ul>
02	July 29	August 02	04	<ul style="list-style-type: none"> <li>• Foundation Course</li> <li>• Types of Sentences by Structure</li> </ul> <p style="text-align: center;"><b>Foundation Test</b></p>	<ul style="list-style-type: none"> <li>• Parts of Speech with emphasis on:                             <ul style="list-style-type: none"> <li>• Verbs/Tenses</li> <li>• Articles</li> <li>• Types of Sentence by Structure</li> </ul>                             (Resources: Worksheets, PPT, Video, Exercises)                         </li> </ul>	<ul style="list-style-type: none"> <li>• Identify and insert the correct articles and prepositions.</li> <li>• Differentiate types of sentences by structure</li> <li>• Make compound &amp; complex sentences using conjunctions.</li> <li>• Make conditional sentences based on unreal situations.</li> <li>• Give a test based upon grammatical exercises.</li> </ul>
03	August 05	August 09	04	<ul style="list-style-type: none"> <li>• Active and Passive Voice</li> </ul>	<ul style="list-style-type: none"> <li>• Active to Passive Voice Conversion.</li> </ul> (Resources: PPT, Video, Worksheets)	<ul style="list-style-type: none"> <li>• Change active sentences into passive sentences.</li> <li>• Practice Exercises according to the BIEK pattern</li> </ul>

04	August 12 <b>Wed, 14<sup>th</sup> Aug, 2023</b>	August 16 <b>Independence Day</b>	03	<ul style="list-style-type: none"> <li>• Democratic Citizenship</li> </ul>	<ul style="list-style-type: none"> <li>• MCQ material</li> <li>• Short Question Answers (Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>• Comprehend text to handle questions according to board pattern.</li> <li>• Elaborate main points from the presidential address.</li> </ul>
05	August 19 <b>Sat, Aug 24, 2024</b>	August 23 <b>Chehlum Hazrat Imam Hussain (R.A)</b>	04	<ul style="list-style-type: none"> <li>• Introduction to Poetry</li> <li>• The Character of a Happy Life</li> </ul>	<ul style="list-style-type: none"> <li>• Elements of Poetry</li> <li>• Forms and Genres of Poetry</li> <li>• Poetic Devices and Figures of Speech</li> <li>• Historical background of the poem</li> <li>• MCQs Material</li> <li>• Short Answer Questions (Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>• Elucidate forms of poetry.</li> <li>• Comprehend the use of literary features/techniques of poetry</li> <li>• Discuss poetic devices &amp; their usage in literature.</li> <li>• Elaborate the philosophical meaning of a true satisfactory life is.</li> <li>• Enhance vocabulary and its usage.</li> <li>• Discuss virtuous life</li> <li>• Discuss purpose of life</li> <li>• Summarize the theme and emphasize the virtues highlighted by Sir Henry Wotton for leading a happy life.</li> </ul>
06	August 26	August 29	04	<ul style="list-style-type: none"> <li>• Preservation of Nature</li> <li>• Don't Quit</li> </ul>	<ul style="list-style-type: none"> <li>• MCQs Material</li> <li>• Short Answer Questions</li> <li>• Introduction to the poet.</li> <li>• (Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss Nostalgia.</li> <li>• Elaborate the changes occur with the passage of time.</li> <li>• Discuss Nature and its beauty.</li> <li>• Talk about any visit to a lakefront resort.</li> <li>• Point out sensory imagery in the essay.</li> <li>• Discuss famous personalities who turned their failure into success.</li> <li>• Discuss figures of speech used in the poem.</li> <li>• Discuss the theme and message given by the poet.</li> </ul>
07	September 02	September 06	04	<ul style="list-style-type: none"> <li>• Don't Quit</li> <li>• Managing Change</li> </ul>	<ul style="list-style-type: none"> <li>• MCQs</li> <li>• Short Question Answers</li> <li>• (Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>• Introduction to the author with particular reference to the era he was living in.</li> <li>• Analyse personality traits of the characters in the story.</li> </ul>
08	September 09 <b>Sat, 14<sup>th</sup> Sep, 2024</b>	September 13 <b>Foundation Day</b>	04	<ul style="list-style-type: none"> <li>• Comparing &amp; Contrasting Essay</li> </ul>	<ul style="list-style-type: none"> <li>• Formal Writing</li> <li>• Short Question Answers (Resources: PPT, Video)</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss the process of writing an essay (Brainstorming, Drafting, Proofreading)</li> <li>• Discuss how to construct a well written essay.</li> <li>• Comprehend the concept of a Thesis Statement.</li> </ul>

						<ul style="list-style-type: none"> <li>Develop different paragraphs by contrasting two different ideas in the essay.</li> <li>Enlist and discuss ‘Transitional words’ and ‘sequence words’ and phrases.</li> </ul>
09	September 16	September 20	04	<ul style="list-style-type: none"> <li>A Visit to a Small Planet (Introduction)</li> <li>A Visit to a Small Planet Scene I</li> </ul>	<ul style="list-style-type: none"> <li>MCQs</li> <li>Short Question Answers (Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>Discuss the historical background of the play (Cold War)</li> <li>Elaborate some facts about the author.</li> <li>Relate and analyse Human Behaviour and Society.</li> <li>Discuss various characters of the play.</li> </ul>
10	September 23 <b>Sat, Sep 28, 2024</b>	September 27 <b>Qirat &amp; Naat Competition</b>	04	<ul style="list-style-type: none"> <li>Email writing</li> </ul>	<ul style="list-style-type: none"> <li>MCQs</li> <li>Short Question Answers (Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>Discuss different sections of E-mail.</li> <li>Discuss the usage of the words that can be used in formal writing.</li> </ul>
11	September 30	October 04	04	<ul style="list-style-type: none"> <li>REVISION</li> </ul>	<ul style="list-style-type: none"> <li>Practice Tests</li> <li>Quizzes</li> </ul>	<ul style="list-style-type: none"> <li>Develop Time Management.</li> <li>Recognise weak areas.</li> <li>Practice and Improve.</li> </ul>
12	October 07	October 11	04	<ul style="list-style-type: none"> <li>REVISION</li> </ul>	<ul style="list-style-type: none"> <li>Practice Tests</li> <li>Quizzes</li> </ul>	<ul style="list-style-type: none"> <li>Recognise weak areas.</li> <li>Practice and Improve.</li> </ul>
13	October 14	October 18	-	<b><i>First Term Examination</i></b>		
	October 21	October 25	-	<b><i>First Term Examination</i></b>		
<b>TERM –I</b> <b>Total Teaching Units= 113</b> <b>Total Teaching Units in First Term= 45</b> <b>Course Completion=39.80 %</b>						
14	October 28	November 01	04	<ul style="list-style-type: none"> <li>Paper Discussion</li> <li>Technology Smart &amp; Tech Savvy</li> </ul>	<ul style="list-style-type: none"> <li>MCQs</li> <li>Short Question Answers</li> </ul>	<ul style="list-style-type: none"> <li>Point out weak areas</li> <li>Rectify the errors</li> </ul>

					<ul style="list-style-type: none"> <li>About the poet and his works.</li> <li>Inventions and innovations in modern technology</li> </ul>	<ul style="list-style-type: none"> <li>Elaborate technological revolution and rapid progress in recent discoveries.</li> <li>Discuss merits and demerits of technology.</li> <li>Discuss the role of technology during epidemics and pandemics.</li> <li>Understand the importance of revolutionary developments.</li> <li>Discuss how inventions and innovations have changed our lives.</li> </ul>
15	November 04 <b>Sat, Nov 09, 2024</b>	November 08 <b>PTM</b>	04	<ul style="list-style-type: none"> <li>A Visit to a Small Planet Scene II- III</li> </ul>	<ul style="list-style-type: none"> <li>MCQs</li> <li>Short Answer Question (Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>Discuss Modern Civilization.</li> <li>Discuss how media is depicted in the play.</li> <li>Discuss social satire and materialism in the play.</li> </ul>
16	November 11	November 15	04	<ul style="list-style-type: none"> <li>Narrations</li> </ul>	<ul style="list-style-type: none"> <li>Central idea of the poem</li> <li>MCQs</li> <li>Short Question Answers Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>Understand direct &amp; indirect speech.</li> <li>Rules to change the narrations.</li> </ul>
17	November 18 Sat, Nov 23, 2024	November 22 English & Urdu Plays	04	<ul style="list-style-type: none"> <li>Narrations</li> <li>Ozymandias</li> </ul>	<ul style="list-style-type: none"> <li>Conversion of different sentences into indirect speech Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>Change different sentences into indirect speech.</li> <li>Change adverb of time into indirect speech.</li> <li>Understand the theme and central idea of the poem.</li> <li>Understand the theme of the poem.</li> <li>Discuss the irony in the poem.</li> <li>Discuss figures of speech used in the poem.</li> </ul>
18	November 25 <b>Sat, Nov 30, 2024</b>	November 29 <b>Science Exhibition</b>	04	<ul style="list-style-type: none"> <li>Resume</li> <li>Cover Letter</li> <li>Good Timber</li> </ul>	<ul style="list-style-type: none"> <li>MCQs</li> <li>Short Question Answers Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>Briefly summarize a professional background to form a cover letter</li> <li>Structure a cover letter and a CV</li> <li>Practice writing a well-written resume along with a cover letter according to the provided job advertisement.</li> <li>Understand the theme and central idea of the poem.</li> <li>Discuss and explain the message of the poem.</li> <li>Discuss figures of speech</li> </ul>

19	December 02	December 06	04	<ul style="list-style-type: none"> <li>● Civic Sense and Civic Activities</li> <li>● Lucy Gray</li> </ul>	<ul style="list-style-type: none"> <li>● MCQs</li> <li>● Short Question Answers (Resources: PPT, Video, Worksheets)</li> <li>● Introduction to the poet</li> <li>● Discuss 18<sup>th</sup> century as Romantic age</li> </ul>	<ul style="list-style-type: none"> <li>● Understand the theme of the text.</li> <li>● Relate and analyse Human Behaviour and Society.</li> <li>● Discuss the idea of civic sense.</li> <li>● Recognize the importance of love for mankind, beauty &amp; nature.</li> <li>● Discuss the end of the poem.</li> <li>● Point out literary devices used in the poem.</li> <li>● Summarize the theme of the poem.</li> </ul>
20	December 09 <b>Sat, Dec 14, 2024</b>	December 13 <b>Science Exhibition</b>	04	<ul style="list-style-type: none"> <li>● Lucy Gray</li> <li>● Respecting Self and Others</li> </ul>	<ul style="list-style-type: none"> <li>● MCQs</li> <li>● Short Question Answers (Resources: PPT, Video, Worksheets)</li> </ul>	<ul style="list-style-type: none"> <li>● Discuss the term self-reliance.</li> <li>● Discuss the importance of self-confidence for one's development.</li> <li>● Consequences for not valuing own qualities.</li> <li>● Relate the message of the essay to the life.</li> <li>● Discuss the term self-grooming.</li> </ul>
21	December 16 <b>Dec. 19 to 20, 2024</b>	December 20 <b>Sports Gala</b>	02	<ul style="list-style-type: none"> <li>● REVISION</li> </ul>	<ul style="list-style-type: none"> <li>● Practice Tests</li> <li>● Quizzes</li> </ul>	<ul style="list-style-type: none"> <li>● Develop Time Management.</li> <li>● Recognise weak areas. Practice and Improve.</li> </ul>
22	<b>December 21</b>	<b>December 31</b>	<b>00</b>	<b><i>Winter Vacations</i></b>		
23	January 01	January 03	02	<ul style="list-style-type: none"> <li>● REVISION</li> </ul>	<ul style="list-style-type: none"> <li>● Practice Tests</li> <li>● Quizzes</li> </ul>	<ul style="list-style-type: none"> <li>● Develop Time Management.</li> <li>● Recognise weak areas. Practice and Improve.</li> </ul>
24	January 06	January 10	00	<b><i>Second Term Examination</i></b>		
25	January 13	January 17	00	<b><i>Second Term Examination</i></b>		

**TERM –II**  
**Total Teaching Units= 113**  
**Total Teaching Units in Second Term= 32**  
**Course Completion (45 + 32 = 77)=68.14 %**

26	January 20 <b>Sat, Jan 25, 2025</b>	January 24 <b>PTM</b>	04	<ul style="list-style-type: none"> <li>● Paper Discussion</li> <li>● Report Writing</li> </ul>	<ul style="list-style-type: none"> <li>● Grammatical errors</li> <li>● Paper pattern</li> <li>● Report Writing Pattern</li> </ul>	<ul style="list-style-type: none"> <li>● Discuss the things observed in the paper.</li> <li>● Point out errors and work on them</li> <li>● Practice writing a report</li> <li>● Cover an event in the report</li> </ul>
27	January 27 <b>Mon, Jan 27, 2025</b>	January 31 <b>Shab-e- Mairaj</b>	03	<ul style="list-style-type: none"> <li>● Self-Grooming</li> </ul>	<ul style="list-style-type: none"> <li>● MCQs</li> <li>● Short Question Answers</li> </ul>	<ul style="list-style-type: none"> <li>● Elucidate the issues that may prevent a child from receiving an education.</li> <li>● Introduction to the author with particular reference to the era he was living in.</li> <li>● Share the importance of literature as a source of communication.</li> <li>● Discuss the essentials to receive an education.</li> </ul>
28	February 03 <b>Wed, Feb 05, 2025</b>	February 07 <b>Kashmir Solidarity Day</b>	03	<ul style="list-style-type: none"> <li>● Choosing Career</li> </ul>	<ul style="list-style-type: none"> <li>● MCQs</li> <li>● Short Question Answers</li> </ul>	<ul style="list-style-type: none"> <li>● Differentiate between job and career.</li> <li>● Causes of de motivation in career.</li> </ul>
29	February 10 <b>Fri, Feb 14, 2025</b>	February 14 <b>Shab-e- Barat</b>	03	<ul style="list-style-type: none"> <li>● The Abbot of Canterbury</li> </ul>	<ul style="list-style-type: none"> <li>● Discuss the poet and his works</li> <li>● MCQs</li> <li>● Short Question Answers</li> </ul>	<ul style="list-style-type: none"> <li>● Elaborate the background of the poem with reference to King John.</li> <li>● Discuss some facts about King John and his rules. Share the main theme of the poem.</li> <li>● Discuss the term 'Ballad'.</li> </ul>
30	February 17	February 21	04	<ul style="list-style-type: none"> <li>● Narrative Writing</li> <li>● Sur Khahori</li> </ul>	<ul style="list-style-type: none"> <li>● Elements of Incident Narrative Writing</li> <li>● Discuss the poet and his works</li> </ul>	<ul style="list-style-type: none"> <li>● Practice of descriptive narrative</li> <li>● Elements of narrative writing</li> <li>● Introduction to the author with reference to his works.</li> <li>● Central idea of the poem.</li> <li>● Message by the poet.</li> </ul>
31	February 24	February 28	03	<ul style="list-style-type: none"> <li>● Places of Historical/ Cultural Importance</li> </ul>	<ul style="list-style-type: none"> <li>● MCQs</li> <li>● Short Question Answers</li> </ul>	<ul style="list-style-type: none"> <li>● Discuss the importance of historical places.</li> <li>● Comprehend the significance of learning different cultures.</li> <li>● Understand the meaning of different phrases and words in the text.</li> </ul>

32	March 03	March 07	04	<ul style="list-style-type: none"> <li>Practicing positive Work Ethics</li> </ul>	<ul style="list-style-type: none"> <li>MCQs</li> <li>Short Question Answers</li> </ul>	<ul style="list-style-type: none"> <li>Discuss the author with reference to his works.</li> <li>Analyze different anecdotes for their themes.</li> </ul>
33	March 10	March 14	04	<ul style="list-style-type: none"> <li>Precis Writing</li> </ul>	<ul style="list-style-type: none"> <li>Introduction to Précis writing</li> <li>Rules</li> <li>Qualities</li> </ul>	<ul style="list-style-type: none"> <li>Differentiate between précis and summary.</li> <li>Comprehend the rules of precis writing.</li> <li>Construct a precis from the provided passage.</li> </ul>
34	March 17 <b>Fri, Mar 21, 2025</b>	March 21 <b>Youm e Shahadat e Hazrat Ali (R.A)</b>	03	<ul style="list-style-type: none"> <li>Revision</li> </ul>	<ul style="list-style-type: none"> <li>Practice Tests</li> <li>Assignments/ Quizzes</li> </ul>	<ul style="list-style-type: none"> <li>Develop Time Management.</li> <li>Recognise weak areas.</li> <li>Practice and Improve.</li> </ul>
	March 24 <b>Thu, Mar 27, 2025</b>	March 28 <b>Shab-e- Qadr</b>	03	<ul style="list-style-type: none"> <li>Revision</li> </ul>	<ul style="list-style-type: none"> <li>Practice Tests</li> <li>Assignments</li> </ul>	<ul style="list-style-type: none"> <li>Develop Time Management.</li> <li>Recognise weak areas.</li> <li>Practice and Improve.</li> </ul>
	March 31	April 04	00	<b><i>Eid-ul-Fitr</i></b>		
35	April 07	April 11	00	<b><i>Preliminary Exams</i></b>		
36	April 14	April 18	00	<b><i>Preliminary Exams</i></b>		

**TERM –III**  
**Total Teaching Units= 45 +32+ 36 = 113**  
**Total Teaching Units in Third Term =36**  
**Course Completion= 100%**