



# COMMECS COLLEGE

## Need Based Scholarship Request Form (2<sup>nd</sup> Year) Session 2025 – 2026

Attach pasport  
Size photograph

### Instructions:

- Fill in the form completely in either blue or black ink.
- Incomplete / Incorrect form will be Rejected.

Commerce  Pre-Engineering  Pre-Medical  Computer Science  Humanities

### Personal Data

Name : \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Matriculation / O Level Percentage: \_\_\_\_\_  
G.R No : \_\_\_\_\_  
XI Prelium Result Percentage : \_\_\_\_\_

### Father's Information

Father's Name: \_\_\_\_\_  
Profession: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Email : \_\_\_\_\_  
Income : \_\_\_\_\_  
Office Name & Address: \_\_\_\_\_

### Mother's Information

Mother's Name: \_\_\_\_\_  
Profession: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Email : \_\_\_\_\_  
Income : \_\_\_\_\_  
Office Name & Address: \_\_\_\_\_

### Guardian's Information

Guardian's Name: \_\_\_\_\_  
Profession: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Email : \_\_\_\_\_  
Income : \_\_\_\_\_  
Office Name & Address : \_\_\_\_\_

Income of other earning members: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Income from other Sources  
(Property, Rent, Investment etc.) Rs. \_\_\_\_\_

Dependents supported by Father / Mother (excluding applicant).

| S.no | Name | Age | Relation | Occupation | Monthly Education Expenses |
|------|------|-----|----------|------------|----------------------------|
| 1    |      |     |          |            |                            |
| 2    |      |     |          |            |                            |
| 3    |      |     |          |            |                            |
| 4    |      |     |          |            |                            |
| 5    |      |     |          |            |                            |

House Owned  Rented  Rent Per Month Rs \_\_\_\_\_ House/Flat Size: \_\_\_\_\_

Address: \_\_\_\_\_

Vehicle Owned  Yes  No Car/Bike: \_\_\_\_\_

How will you come to college:  Walk  Public Transport  College Van  Personal Car

How much need based scholarship is required? \_\_\_\_\_

Reasons for applying for need based scholarship (Please give details): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Scholarship Deduction Policy**

**Stage-1 Conditions:**

- a. Minimum **65%** marks in First Term Examination.
- b. Attendance upto First Term Examination **90%** and above.

If the above conditions are not met, 20% deduction in the approved scholarship amount will be made.

**However, in case of any disciplinary issue 100% scholarship amount may be cancelled.**

**Stage-2 Conditions:**

- a. **70%** in Second Term Examination results.
- b. Attendance upto Second Term examination **90%** and above.

If the above conditions are not met, 30% deduction or 30% additional deduction (where applicable in the approved scholarship amount will be done.

**However, in case of any disciplinary issue 100% scholarship amount may be cancelled.**

**Need Based Scholarship will be granted on Tution Fee only.**

I \_\_\_\_\_ hereby declare that the above information is correct to the best of my knowledge and is supported by relevant documents. If the information provided is found incorrect the Commecs College reserves the right to remove me from the list of need based scholarship applicants.

.....  
Date

.....  
Applicant's Signature

.....  
Father/Mother/Guardian's Signature

**Documents to be enclosed**

- 1). Photocopy of Father's/Guardian's Pay Slip
- 2). Photocopy of Father's/Guardian's Income Tax return
- 3). Current Electricity Bill
- 4). Rental Agreement / Rent Receipt / Property paper stating house size
- 5). Tuition Fee Receipts (educational expenses of the wards other than applicant)
- 6). Affidavit (Available on College Website).